

CHURCHILL PARK SCHOOL APPLICATION FOR APPOINTMENT

TO: PRINCIPAL (Envelopes should be endorsed "Confidential Application")

POSITION APPLIED FOR:

PERSONAL DETAILS:

Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile Phone: _____
_____ Fax: _____
Citizenship: _____ Email: _____
Registration No: _____
Expiry Date: / /

PRESENT EMPLOYMENT

Name of Present Employer: _____ Work Phone: _____
_____ Other Phone: _____
Address: _____
_____ Position Held: _____ Date Commenced: _____

REFEREES:

1.
Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile Phone: _____
_____ Fax: _____
Relationship to Applicant: _____ Email: _____

2.
Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile Phone: _____
_____ Fax: _____
Relationship to Applicant: _____ Email: _____

3.
Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile Phone: _____
_____ Fax: _____
Relationship to Applicant: _____ Email: _____

TERTIARY EDUCATION QUALIFICATIONS:

Institution Attended	Year	Qualifications Attained	Date attended

TEACHING SERVICE (list all schools and positions) :

	Class Level	Salary Scale	School	Date from:	Date

PROFESSIONAL MEMBERSHIPS:

Please give details below

OTHER INFORMATION :

Have you had any injury or medical condition which the tasks of this job may aggravate or contribute to, or know of any reason why you might have difficulty carrying out the job description attached Yes No
 If yes, please give details below:

Do you have any matters relating to yourself currently or previously before the Teachers Council? Yes No
 Do you have a current New Zealand driver's licence? Yes No
 Do you give permission for your police record to be checked? Yes No
 Have you changed your name by deed poll / statutory declaration? Other names known by:

PRIVACY ACT 1993 (To be signed by the Applicant)

This Application is submitted with the understanding that any further information given is for the use of the employer and their authorised representatives who may at any time have access to this information. Furthermore consent is given for members of the Churchill Park School Appointments Committee or its advisor to make enquiries of my present or past employers or colleagues or any other person who may assist in establishing my suitability for the position advertised.

APPLICANT'S SIGNATURE: _____ DATE: _____

DECLARATION

HAVE YOU EVER BEEN CONVICTED OF AN OFFENCE AGAINST THE LAW? (apart from minor traffic offences)
 Received police diversion for an offence, have charges pending or know of any reason why you should not be employed to work in a school environment? Yes No

If YES, please provide date and details of offence(s) on a separate sheet. Please note that you may be asked to provide a copy of the relevant court records available from the registrar of the court concerned. I certify that I am registered (or provisionally registered) as a New Zealand teacher - if applicable. I solemnly and sincerely declare that to the best of my knowledge and belief the information given in this application and in my C.V. is correct.

APPLICANT'S SIGNATURE: _____ DATE: _____



Kinsale Avenue, Glendowie, Auckland, 1071
PO Box 25-508, St Heliers, Auckland, 1740
Ph 575-8156, Fax 575-8502
www.churchillpark.school.nz

APPLICATION FOR APPOINTMENT

IMPORTANT NOTES FOR APPLICANTS

Thank you for applying for a position with our school.

1. Please fully complete this form personally. Read it through first then answer all questions and make sure you sign and date where indicated on the last page.
2. Attach a curriculum vitae (CV) containing any additional information. If you include written references, please note that we may contact the writers of the references.
3. Copies only of qualification certificates should be attached. If successful in your application you will be required to provide originals as proof of qualifications.
4. If you are selected for an interview you may bring whanau/support people at your own expense. Please advise if this is your intention.
5. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated if any information is later found to be false.
6. Shortlisted applicants will be asked to give consent to a police vet. It is a requirement in the Education Sector for all employees to be vetted.
7. This application form and supporting documents will be held by the school. You may access it in accordance with the provisions of the Privacy Act 1993.

If you have any queries, please contact the person cited in the advertisement.