



**Churchill Park
School**
Stand Tall | Aim High

Churchill Park School - Useful Information

Absences

Please alert the office of all absences. Either by phone: 575 8156 or by email: office@churchillpark.school.nz or via the app. If your child will be away for an extended period, please apply in writing to the Principal, Marie Todd: principal@churchillpark.school.nz

App

Please download SchoolAppsNZ from the App Store and follow the prompts. It is very important that you refer to this as it will keep you up to date with events etc.

Before and After School Care

Before and after school care is provided by Bizzy Bodz in the school hall. 7am – 8.30am and 3pm – 6pm. Please contact them directly for more information. Bizzybodz.co.nz Ph 530 9020

Bell Times

08:30 - Children on site
08:55 - First block of learning
10:30 - Morning interval
10:50 - Second block of learning
12:30 - Lunch break
12:40 - End of eating
13:20 - Enviro bell
13:25 - Third block of learning
15:00 - School finishes

BYOD

CPS runs a Bring Your Own Device scheme from Year 5 and up. More details on the scheme can be found on the [BYOD page](#) of the school website.

Email

CPS uses the gmail platform. There are occasions where you may be asked to complete a google form. We find the few parents we have with hotmail addresses can find these problematic. If you use hotmail, but also have an alternative email address, can you please use the alternate for school purposes.

Lost Property

Any lost property that is handed into the office will be returned to the owner (if named). Lost property is kept in the cupboards in the hall foyer. This will be sorted through about every two weeks, and anything named will be returned to the owner. At the end of each term any unnamed, unclaimed items will be passed to the PTA Second Hand Uniform Sale. Please ensure all uniform, drink bottles, lunchboxes, shoes and bags are NAMED.

Music Lessons

There are three itinerant music teachers that come onsite – piano, drums and guitar/ukulele. Please contact the office for details if interested.

New Entrants

Information you may find of value is the 'Starting at CPS Information' and the 'New Entrant Starting School Information' under the *Enrolment* section of our [school website](#).

Payments

All payments to the school are made via kindo. This includes payments for the school donation, PTA events, lunches etc. To set up your account, please click on this link: [kindo set up](#). The App is also available.

School Calendar

The school calendar can be accessed via the school website or the school app.

School Lunches

School lunches are available on Tuesday, Wednesday and Thursday. These need to be ordered and purchased through kindo.

Stationery

Stationery lists can be found on the Information page of our [school website](#). Stationery can be ordered directly with [myschool](#). Years 0-3 pool their stationery. Only exercise books need to be named. Years 4-8, please name all stationery.

Syndicates

Karaka – Year 0-3

Waitematā – Year 4-6

Rangitoto – Year 7-8

Uniform

Information on the school uniform can be found on the Information page of our [school website](#). Uniform is purchased from [The School Uniform Centre](#), 169 Manukau Road, Epsom.

The PTA runs second hand uniform sales in the school hall about three times per term. Check the calendar or ask at the school office for the next date.

Whare Groups

We have four whare groups at CPS. Kōwhai, Rimu, Pōhutukawa and Kauri. Your child will be placed in a whare when they start. If they have an older sibling at the school, they will be placed in the same whare.

If you have any questions please feel free to contact the office on 575 8156 or office@churchillpark.school.nz